**Patient Participation Group- Hetherington Group Practice**

**Tuesday 5th April 6pm**

**Attendance**

Mrs Cardale (PC)

Dr S Mowle (SM)

**Minutes**

1 Discussed recent CQC Inspection –process and verbal feedback

2 Went through Lambeth PPG Network Gold standard toolkit

* Agreed keep general model of invited group with open invite in reception
* LPPG Terms of Reference, could be modified for our group
* Code of Conduct, reasonable to adopt as a group but probably not appropriate to expect members to sign individually
* Recruitment Drive-ask each doctor to nominate 2-3 patients and then write to invite
* 6pm seems reasonable time to start but stress ok to arrive late and/or leave early if need be to increase participation
* Template 3 appeared useful-“Becoming a member”.
* Also Template 1 but leave out PPG structure.

Next meeting early July